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13 June 1979

MEMORANDUM FOR THE RECORD

SUBJECT: Career Training (CT) Task Force Meeting

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1. The 13 June CT Task Force meeting was chaired by Harry Fitzwater and attended by

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2. The Office of Personnel is receiving letters from retirees submitting names of prospective CT candidates. The response has been excellent.

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3. The Office of Medical Services has 172 active DO files. It was clarified that during processing for the Pilot Program both Parts 1 and 2 of the PATB are needed before the intensive assessment can be done.

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4. Because PSS is concentrating on CT processing, there is a backlog in assessment write-ups for the rest of the Agency. Two assessment psychologists have been cleared and their EOD dates are being negotiated. Also, PSS would like to pick up the contract for another psychologist who is the wife of a DO employee being reassigned to the Headquarters area. These additional psychologists may help to alleviate the backlog. Another solution is to put individuals into process on the basis of file review and interview and to begin clearance processing before completion of PATB testing.

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5. PSS experienced computer problems on 7 and 8 June, and was unable to provide PATB scores to the CT Staff on those days. explained that there were power problems and ODP was on a back-up configuration. A flaw was found in the system and corrected on 8 June.

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WARNING NOTICE--
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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6. The Office of Security has received 228 CT cases-- 133 are in process, 69 have been approved, 16 disapproved, and 48 cancelled. The 8 internals have been approved. The Pilot Program has received 6-4 have been approved and 2 are in process.

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7. The CT Staff reported that 39 DO CTs have accepted employment. There are 3 more fully cleared but not contacted who are in Europe. In addition, there are 2 people being processed for the Pilot Program, one who has a security problem which may have been clarified. Another fully cleared CT will go either to the CT Program or One internal applicant from another directorate has been accepted for the DO. There are 21 others in process who have had all their appointments, and we expect 10 of those to be fully cleared. There are 37 applicants scheduled for the remainder of their appointments through 9 July, with the first EOD date being 16 July. Using the 1 in 3 ratio, those 37 applicants should conservatively net at least 10 CTs. There are 26 more applicants not yet scheduled for all appointments, but who we should be able to process in time for the second EOD date of 20 August. Finally, there are 13 internal applicants who are not in the DO, but who have applied for assignment to the DO.

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8. If the CT Staff receives 28 files each week, processing can be facilitated. It was agreed that we must strive for an even number of files from Recruitment Division, and this will mean carefully orchestrating the advertising. Trips to Florida and California are planned in order to get files in process for the February 1980 class.

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9. Before recruiting for the second class in 1980, the Office of Personnel would like to provide a personnel model to the Directorate of Operations to ensure that the quota we are recruiting against is valid.

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10. is continuing to select the four CT candidates. Two have agreed to join and one is being held pending completion of PSS assessment write-up.

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11. reported on his six-city trip to interview Pre-CT and Pilot Program candidates. He met with for two-and-a-half hours, and had a

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useful and interesting meeting with [redacted] The highlight
of the trip was a session arranged by [redacted] at the [redacted] 25

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[redacted] excellent personal and professional
relationships at the School were noted, as well as the high
esteem in which he is held. [redacted] 25

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12. It was agreed that a longer Task Force meeting
will be scheduled three weeks from today to reopen the
question of PATB testing in the field. The CT Staff has
not been successful in getting SAT scores from applicants.
Mr. Fitzwater noted that we may have to continue the
practice of field PATB testing in order to meet the
quota. [redacted]

[redacted]
Executive Secretary
Task Force

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